Team Meeting 3

Title: Third team meeting
Purpose: Installation of Joomla
Meeting Time: 14:30 hrs 5th September 2007
Location: NT Lab
Date of Notes: 5th September 2007
Prepared by: Srividya Subbiah

Attendees: Team members:
Shital Parikh
Srividya Subbiah
Pareddy Karunakar Reddy
Sandeep Chavva

Distribution: Shital Parikh
Srividya Subbiah
Pareddy Karunakar Reddy
Sandeep Chavva
Project website
http://dcm.uhcl.edu/cap683807fagp6/

Meeting Minutes:
1. We completed the installation of Joomla.
2. We went through the installed Joomla website.
3. We went through the www.goscat.com website and discussed about the information present there, and got an idea about what are the details that should be present in our website.
4. We discussed about the use case diagram and about the roles of the user.

Action Items:

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Due Date or Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Shital Parikh</td>
<td>When required</td>
<td>Scheduling the next team meeting</td>
</tr>
<tr>
<td>2</td>
<td>All</td>
<td>09/18/07</td>
<td>Completion of scrum list tasks. Preparation of Questions</td>
</tr>
<tr>
<td>3</td>
<td>Srividya Subbiah</td>
<td>09/18/07</td>
<td>Preparation of Documents</td>
</tr>
<tr>
<td>4</td>
<td>Sandeep Chavva; Pareddy Karunakar Reddy; Shital Parikh; Srividya Subbiah</td>
<td></td>
<td>Project Website; Coordination and Communication.</td>
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