Meeting Minutes:

1. The coach wanted nothing to be posted on the website without the administrator’s approval. Dr. Yue was talking about this requirement specified by the coach, since the idea of ‘administrator’ is against the idea of Social Networking Site.

2. Dr. Yue suggested that one of the options would be to educate and persuade the customer. He also mentioned that centralized control has good quality but social networking sites are good in content.

3. Dr. Yue advised us to do our best when we are on a project, which is called professionalism, secondly to be proactive and finally to take ownership of the project.

4. While answering one of the questions regarding a similar situation in real world, Dr. Yue suggested that it is a balance, and it depends on the relationship with the customer.

5. Mr. De Silva explained us that the board of directors of the swim team is legally bound to the web content, and therefore the coach insisted that the administrator check everything before it is published.

6. Mr. De Silva mentioned that when the administrator is controlling the community, the essence of community is removed.

7. Mr. De Silva gave us options to deal with the above situation
   a. In order to register with the website, the user has to accept the terms and conditions concerned with posting articles, photos and pictures.
   b. All the content has to be approved by the administrator.
   c. The third one would be that content like forums can be published by the user itself and does not require approval, whereas contents like pictures and photos require approval.

8. Mr. De Silva gave us the scrum list 4 which consists of
   a. To come up with a Detailed Schedule for the project using RUP (Rational Unified Process).
   b. To update the use case diagram and come up with the new one. Secondly, to complete the sequence diagram.
   c. To prepare Requirements documents from “feature” perspective.
   d. To complete the “Plugins” document, which consists of preparing a document as to what are all, the plugins considered for each of the functionality, what the best plugin for the given functionality is and what are the disadvantages of other plugins.
e. To work on the draft framework of the paper including points to be developed and elaborated.

**Action Items:**

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<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Due Date or Status</th>
<th>Description</th>
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<tr>
<td>1</td>
<td>Shital Parikh</td>
<td>10/16/2007</td>
<td>Scheduling the next mentor meeting</td>
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<tr>
<td>2</td>
<td>All</td>
<td>Prior to next Mentor Meeting</td>
<td>Scrum list tasks</td>
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<tr>
<td>3</td>
<td>All</td>
<td>10/9/2007</td>
<td>Preparation of Documents</td>
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<tr>
<td>4</td>
<td>All</td>
<td></td>
<td>Maintenance of Project Website; Coordination and Communication</td>
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