Meeting Minutes:
1 Dr. Yue gave us some feedback on the documents we submitted.
2 For the document that explains about how each important feature supports the community, Dr. Yue had suggested to include features such as Invitation, Wiki, and e-portfolio.
3 Mr. De Silva advised that for each of the functionality we want, he asked us to analyze 5 or 6 plugins, find out the pros and cons, then come up with a 2 or 3 plugins that is better than the rest and suits our purpose accurately.
4 Mr. De Silva asked us to use Rational Unified Process (RUP) for the design and development phase.
5 We showed a demo of the Initial Prototype of the website.
6 Dr. Yue and Mr. De Silva gave us feedback on the Initial Prototype:
   a. Mr. De Silva asked us to pick the RSS from the USA Swimming website.
   b. Mr. De Silva advised that everything we do or put on the website should have a reason as to why we are doing it.
   c. Mr. De Silva suggested that the main colors of the old website are red, blue and white, so the new website should also keep the color theme.
   d. Dr. Yue suggested us to add description to pictures. Similarly, he also asked us to add description to videos.
   e. Mr. De Silva suggested a video plugin that arranges the video would be better. All video just allows embedding videos. So he asked us to look for another video plugin.
   f. In the Initial prototype, user is not allowed to upload photos and videos, only the administrator was able to upload. Dr. Yue and Mr. De Silva asked us to work more on this, so that the user is also allowed to upload pictures and videos.
   g. The mentors asked us to do more research on the Joomla Blog Plugin, so that it can be used for the blog functionality rather than a new extension. They asked us to study the built in Blog and see whether it fits. Mr. De Silva explained to us the real use of Blogs in a social networking site.
7 Mr. De Silva asked us to maintain a word document and takes notes as to what were the plugins considered for a given functionality, what were the pros and cons for each plugin, and why did we choose that plugin.
8 Mr. De Silva conveyed to us that we will most probably meeting with the head coach on Friday morning.
The mentors suggested that requirements should drive the technology and it should not be the other way round.

Mr. De Silva suggested that whichever plugin matches the use cases is the best plugin.

**Action Items:**

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Due Date or Status</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Shital Parikh</td>
<td>10/9/2007</td>
<td>Scheduling the next mentor meeting</td>
</tr>
<tr>
<td>2</td>
<td>All</td>
<td>Prior to next</td>
<td>Scrum list tasks</td>
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<tr>
<td></td>
<td></td>
<td>Mentor Meeting</td>
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<tr>
<td>3</td>
<td>Shital Parikh</td>
<td>10/9/2007</td>
<td>Preparation of Documents</td>
</tr>
<tr>
<td>4</td>
<td>All</td>
<td></td>
<td>Maintenance of Project Website; Coordination and Communication</td>
</tr>
</tbody>
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